

<b>Child care rates</b> (rate increases effective July 1 <sup>st</sup> , 2015)	<b>NEW Full-time rates</b> (15 days/month or more)	<b>NEW Part-time rates</b> (less than 15 days/month)
<b>Infants (0 – 18 months) *FULL-TIME FULL-DAY (MON-FRI) PROGRAM*</b> <small>*refer to Parent Handbook for Program details and exceptions / Part-Time by approval and/or availability only*</small>		
Full day (more than 6 hours up to 9 hours)	\$52.00	\$54.00
Half day (6 hours or less) * (by approval only)	\$41.00	\$43.00
Extended hours (9 hours +) *	\$56.00	\$58.00
<b>Toddlers (18 – 30 months)</b>		
Full day (more than 6 hours up to 9.5 hours)	\$42.00	\$44.00
Half day (6 hours or less)	\$30.00	\$32.00
Extended hours (9.5 hours +)	\$46.00	\$48.00
<b>Preschool (30 months to when they start school)</b>		
Full day (more than 6 hours up to 9.5 hours)	\$38.00	\$40.00
Half day (6 hours or less)	\$28.00	\$30.00
Extended hours (9.5 hours +)	\$41.00	\$43.00
<b>School age children (start of school and up to 12 years of age)</b>		
Full day (more than 6 hours up to 9.5 hours)	\$35.00	\$37.00
Half day (6 hours or less)	\$25.00	\$27.00
Before & after school (2 snacks)(B.A.)	\$16.00	\$18.00
Before school only (A.M.)	\$10.00	\$12.00
After school only (P.M.)	\$12.00	\$14.00
Extended hours (9.5 hours +)	\$40.00	\$42.00
If Monthly Calendars are not submitted one (1) week prior to the beginning of the following month, an additional "ON-CALL" premium fee of \$2.00 per child will be incurred for each day booked/used that month.		
Families who are subsidized for full days but utilize extended hours will be billed \$5.00 per day		

#### Payments are due by the 25<sup>th</sup> of the month.

We encourage all CPTM clients to use our convenient **ONLINE BANKING** payment options through any of the following financial institutions: Bank of Montreal, Caisse populaire, CIBC, Credit Union, Manulife, Northern Credit Union, President's Choice Financial, Royal Bank, Scotia Bank, and TD Canada Trust.



If you are unable to use our online banking options, DEBIT, VISA and MASTERCARD payments will be accepted at our **MAGICAL NOOK**, Hammer site ONLY. Visa and MasterCard payments may also be called in at (706) 969-8665 ext. 234. Cheques may be mailed **DIRECTLY** to our head office at: **Centre Pivot du Triangle Magique, 4120 Elmview Drive Hammer ON P3P 1R9**. Please make cheques payable to "CPTM" and kindly indicate your "atm" account number on the memo line.

A twenty dollar (\$20.00) fee applies to all returned cheques (NSR). After a second NSR cheque, only certified cheques, debit, VISA or MasterCard will be accepted as payment. A 3% late fee will be added to all unpaid balances after the 25<sup>th</sup> of each month. After 90 days, all late or unpaid bills will be sent out to a credit agency. An annual receipt is available for your income tax at year end. Your monthly invoice will be posted in or near the office, in an Invoice Binder, or at your child's locker; please check with your team leader for invoice pick-up procedures at your site.

#### Monthly Calendars:

Monthly calendars are due one (1) week prior to the beginning of the following month for the next month's schedule. Late remittance of the monthly calendar will require parents to pay an additional fee of two dollars (\$2.00) per child per day (premium "on call" rate) for each day booked/used that month.

#### Subsidy:

You are responsible for the payment of your invoice based on the fee schedule (see beside) until which time CPTM receives confirmation of your subsidy allocation by the City of Greater Sudbury. Families who are subsidized for full days but utilize extended hours will be billed five dollars (\$5.00) per occurrence.

Subsidized families are not eligible for CPTM's Wellness/Personal Days (described below), but can use subsidized "sick/absent/vacation" days from the City, in accordance with their Subsidy contract.

CPTM will be closed for the following statutory/civic holidays. Families who attend the centre on a full-time basis (15 days per month or more) are required to pay their usual child care rates for these holidays:

<b>New Year's Day</b>	<b>Family Day</b>	<b>Good Friday</b>
<b>Easter Monday</b>	<b>Victoria Day</b>	<b>Canada Day</b>
<b>Civic Holiday (August)</b>	<b>Labour Day</b>	<b>Thanksgiving</b>
<b>Christmas</b>	<b>Boxing Day</b>	

Daycare hours are from 6:00am to 6:00pm Monday to Friday. Late pick-ups will be charged fifteen dollars (\$15.00) per every block of 15 minutes past 6:00pm.

#### Wellness/Personal Days:

Each **Full-Fee Child** is entitled to "Wellness/Personal" days off (not invoiced) from January to December of the current year, regardless of the registration date. On days where your child is scheduled to attend daycare, but does not attend due to illness, vacation, etc., a "Wellness/Personal" day may be used to avoid being billed for that day. "Wellness/Personal" days are not accumulated nor transferred to the following year or between family members. The parent is responsible for notifying the team leader when using these days prior to the end of the month for billing purposes.

- **FULL-TIME FULL-FEE** families are eligible for ten (10) "Wellness/Personal" days per child per calendar year.
- **PART-TIME FULL-FEE** and **ON-CALL FULL-FEE** families are eligible for five (5) "Wellness/Personal" days per child per calendar year.